



Yavapai County Community Health Services

Our Mission: "Yavapai County Community Health Services will provide leadership, information, and services that contribute to improving the health and well-being of Yavapai County residents."



Public Health
Prevent. Promote. Protect.

August 11, 2021

Dear Yavapai County Superintendents,

Thank you for your diligent efforts to maintain healthy school environments that support in-class education, student development, and limit opportunities for Covid-19 to spread. As a community, we must all work together to slow the spread of Covid-19 during this pandemic, and we appreciate your cooperation and necessary support in our schools.

It is our role, as local public health, to conduct case investigations and require quarantine or isolation when a person has tested positive for or is exposed to Covid-19. This is not a suggestion or optional and includes requiring all individuals who have COVID-19, or who have been exposed to COVID-19 through contact with a COVID-19 case, stay home and away from others. Symptoms of COVID-19 can be mild, and it is possible for individuals without symptoms to spread this highly contagious virus.

Schools are responsible for excluding students that local public health identifies as cases or close contacts that need to be in quarantine or isolation. This requires school leadership to notify parents of suspected exposures on school grounds in order for those students to quarantine at home until one of the following is met: [ADHS 'Release from Isolation and Quarantine' Guidance \(azdhs.gov\)](https://www.azdhs.gov/dhsx/divisions/division04/communicable_diseases/0402/covid-19/Pages/040202-Isolation-and-Quarantine-Guidance.aspx)

Criteria 1

- At least 10 days have passed since they were exposed to COVID-19; AND
- Remain symptom free for that 10-day period.

Criteria 2

- At least 7 days have passed since they were exposed to COVID-19; AND
- Your child tests negative for COVID-19 at least five days after the above date; AND
- Your child has been symptom free for that seven-day period.

Parents are requested to protect unvaccinated students by quarantine, even if they do not have symptoms. It is also recommended that individuals receive a COVID-19 test 5 days after exposure and continue to wear a mask. YCCHS strongly recommends wearing a mask indoors in public, regardless of vaccination status.

Visit <https://yavapaiaz.gov/chs> for more information about COVID-19.

Keeping kids Covid-free is critical to ensure in-person learning, prevent unforeseen complications, and help stave off more aggressive Covid variants.

Sincerely,

Leslie Horton MA, MCHES

Director, Health Officer

Yavapai County Community Health Services

Canon Elementary School
District #50
Mitigation Plan 2021-2022



Canon ESD #50 Instructional Time Model

All students will be in physical buildings from the start of the school year.

Remote instruction will occur if deemed by legislation or government mandate. Instructional packets will include regular daily material for each subject that mirrors daily in-person instruction. If required, students will communicate with their teachers via telephone or through Google Classroom using Meets. Grades 5-8 may be issued electronic devices to access curriculum. Students in kindergarten through grade 4 will receive instructional packets to complete with scheduled teacher check-in for students and parents.

If the school quarantines a child or a child with COVID-19 is in isolation, instructional packets will be provided within two days of notification. Completed packets must be returned within five days of student's return to school to receive credit.

Attendance will be verified through virtual participation for grades 5-8. Kindergarten through 4th grade students' attendance will be monitored by completion and submission of daily material provided in the instructional packets. Attendance for quarantined or isolated students will be monitored by completion and submission of daily material provided in the instructional packets.

Canon ESD #50 Safety Measures

Canon ESD #50 Elementary School District has a comprehensive plan to mitigate the risk of exposure to COVID-19 in our schools. This document contains detailed information about Canon ESD #50's safety protocols for the 2021-22 school year. For areas where the Centers for Disease Control (CDC) has provided specific guidance for schools, that guidance is included as a reference, for your convenience, so that you may see how Canon ESD #50's plans are aligned with CDC recommendations.

Before School Safety:

Parents and guardians are the first line of defense

- Please check your child's temperature every morning and look for sickness.
- Call you child in sick if needed

Entering the school

- All students will enter through the gym before school. NO students in the front office
- Parents will be greeted through the outside communication window of the front office for general business to limit groups in the small areas

A. Bus Safety

CDC Guidelines

- Clean and disinfect frequently
- Maintain 6 ft of physical distancing if possible

Canon ESD #50's Plan

- Social distancing on a school bus greatly decreases the number of students who can ride a bus, and reduces the District's ability to provide transportation services to students
- In order to provide transportation without social distancing **masks or face shields may (subject to change with state action) be required of all students riding a school bus**
- All bus drivers may be required to wear a mask or visor
- Where possible load bus back to front and unload front to back
- Require siblings to sit together
- All buses will have clearly visible signage communicating to parents that students should not enter the school bus with any of the identified symptoms (Visible symptoms include runny nose, cough, shortness of breath, or vomiting.)
- Students with special needs are encouraged to wear cloth face coverings with limited exceptions:
 - Students with sensory challenges
 - Students with medical concerns that make wearing a face covering unsafe
- Windows may be open for increased air circulation during seasonal times of year
- Hand sanitizer will be available for use by staff and students
 - All transportation vehicles will be cleaned once per day

- Additionally, a disinfection will occur twice daily on high touchpoint areas with a disinfectant: Bus seats, Handrails, Door Handles, Windows, Driver area

Bus Stops

- Communication will be sent to parents emphasizing expectations concerning 6' social distancing while gathering at the bus stop
- If possible, students should wait in parent vehicle until bus arrival at the bus stop
- Students may be asked to have masks available and ready to wear prior to getting on the bus

B. Containment

CDC Guidelines

- Ensure that student and staff groupings are as static as possible by having the same group of children stay with the same staff (all day for young children, and as much as possible for older children).
- Limit mixing between groups if possible.

Canon ESD #50's Plan

Elementary

- Students will report directly to the gym when they arrive at school
- To limit exposure to other students and staff, classes will stay together throughout the day, including for breakfast, lunch (possible classroom cart service) and recess and dismissal
- Staff will move at class change times, students stay at same desks

C. Events/Field Trips

CDC Guidelines

- Pursue virtual group events, gatherings, or meetings, if possible, and promote social distancing of at least 6 feet between people if events are held. Limit group size to the extent possible.
- Pursue virtual activities and events in lieu of field trips, student assemblies, special performances, school-wide parent meetings, and spirit nights, as possible.

Canon ESD #50's Plan

- Field trips canceled until COVID-19 transmission rates for the county are in moderate to low transmission.
- Teachers will use virtual learning opportunities (such as virtual tours of museums) to enhance students' educational experiences.
- School-wide assemblies will not be held with students assembled in the same physical location. As an alternative, Canon ESD #50 schools will hold school-wide assemblies virtually, with student groups remaining in their classrooms.
- Large-scale school events such as "Meet the Teacher Night" may be held virtually or reconfigured in order to maintain social distancing. Small-scale activities like parent-teacher conferences may take place over the phone or other electronic means. Other extracurricular activities may be conducted unless the activity can be conducted in compliance with social distancing protocols.

D. Face Coverings

CDC Guidelines

- Use of simple cloth face coverings are meant to protect other people in case the wearer is unknowingly infected but does not have symptoms.
- Cloth face coverings are not surgical masks, respirators, or other medical personal protective equipment.
- Teach and reinforce use of cloth face coverings.
- Face coverings may be challenging for students (especially younger students) to wear.
- Face coverings should be worn by staff and students (particularly older students) as feasible, and are most essential in times when physical distancing is difficult.

Canon ESD #50's Plan

- Students may be required to wear cloth face coverings, subject to government requirements with the health condition exception stated below,* when physical space does not allow for maintenance of 6 feet of space between individuals.
- Class sizes over 15 (or so) do not allow for physical distancing and therefore students and staff may be required to wear face coverings and may take mask breaks
- Students may not be required to wear cloth face coverings during physical activities and when social distancing is maintainable, though they may voluntarily wear face coverings at any time
- Employees will or may (depending of state or local action) be required to wear cloth face coverings during interactions with students or other employees when physical space does not allow for maintenance of 6 feet of space between individuals unless unable to do so for health reasons
- Employees will not be required to wear cloth face coverings when social distancing is maintainable, though they may voluntarily wear face coverings at any time

**Any student who has difficulty breathing or who is incapable of physically removing the face covering on his/her own will not wear cloth face coverings, and alternate methods of protection will be discussed by parents and staff.*

E. Food Services

CDC Guidelines

- Have children bring their own meals as feasible, or serve individually plated meals in classrooms instead of in a communal dining hall or cafeteria, while ensuring the safety of children with food allergies.

Canon ESD #50's Plan

- Students will continue to receive meals through Nutrition Services or they may bring meals from home
- Students will eat in the cafeteria or outside, physically distanced, depending on the weather
- We will follow the CDC's "No Sharing" guidelines with all food, drinks, devices, personal belongings, etc. until different guidance is issued

F. Hand Washing

Canon ESD #50's Plan

- Require all students to wash their hands with soap and water for at least 20 seconds, or use hand sanitizer with at least 60% alcohol at the following times:
 - upon arrival at school (use hand sanitizer if there is no sink in the classroom),
 - after being outside for physical activity,
 - before and after breakfast and lunch,
 - prior to leaving school for home, and
 - after sneezing, coughing, or blowing nose.

G. School Health Screenings

CDC Guidelines

- Health checks should be conducted safely and respectfully, and in accordance with any applicable privacy laws and regulations.

Canon ESD #50's Plan

- A staff member will visually check each student upon arrival
- Students will have their temperature checked when needed
- Any student with visible symptoms of runny nose, cough, shortness of breath or vomiting will be taken to the health office, where parents may be contacted for pick up, with the following exceptions:
 - If the student has a runny nose and no other observable symptoms, the health aide will contact a parent to determine if other symptoms are present or if there is exposure to COVID-19 in the home. If not, the student will return to class
 - If the student has health information that confirms a diagnosis of asthma or other respiratory condition, the nurse/health aide will contact a parent to confirm that the student has no other symptoms or exposure to COVID-19 at home. If not, the student will return to class

H. Intensify Cleaning & Disinfection

CDC Guidelines

- Coronaviruses on surfaces and objects naturally die within hours to days. Warmer temperatures and exposure to sunlight will reduce the time the virus survives on surfaces and objects.
- Normal routine cleaning with soap and water removes germs and dirt from surfaces. It lowers the risk of spreading COVID-19 infection.
- Disinfectants kill germs on surfaces. By killing germs on a surface after cleaning, you can further lower the risk of spreading infection. EPA-approved disinfectants are an important part of reducing the risk of exposure to COVID-19.

Canon ESD #50's Plan

- As part of daily cleaning regimen, EPA approved Virucide used on all touchpoint surfaces
- Classroom touchpoint areas will be disinfected daily
- Bathroom touchpoint areas will be disinfected once daily at a minimum

I. Playground Protocols

CDC Guidelines

- Outdoor areas generally require normal routine cleaning and do not require disinfection. Spraying disinfectant on sidewalks and in parks is not an efficient use of disinfectant supplies and has not been proved to reduce the risk of COVID-19 to the public. You should maintain existing cleaning and hygiene practices for outdoor areas.

Canon ESD #50's Plan

- No more than two classes at a time will be allowed on playground equipment
- Classes will be assigned a specific time slot, with time slots to be scheduled such that there is sufficient time between classroom use that playground equipment can be disinfected before the next group uses it
- Disinfectant will be used on the playground equipment on a routine basis
 - High touchpoint areas include
 - Swings
 - Climbing structures
 - Sliding structures

J. Reported Cases

CDC Guidelines

- Close off areas used by a sick person and do not use these areas until after cleaning and disinfecting
- Wait at least 24 hours before cleaning and disinfecting. If 24 hours is not feasible, wait as long as possible. Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children.
- In accordance with state and local laws and regulations, school administrators should notify local health officials, staff, and families immediately of any case of COVID-19 while maintaining confidentiality in accordance with the Americans with Disabilities Act (ADA).
- Inform those who have had close contact with a person diagnosed with COVID-19 to stay home and self-monitor for symptoms, and follow CDC guidance if symptoms develop.

Canon ESD #50's Plan

- In addition to following CDC guidelines for protocols regarding reported cases, Canon ESD #50 School District also receives specific guidance from County Health.
- Back-up rooms will be the library and annex room for classes if an entire classroom requires cleaning.

K. Shared Belongings

CDC Guidelines

- Discourage sharing of items that are difficult to clean or disinfect.

- Keep each child's belongings separated from others' and in individually labeled containers, cubbies, or areas.
- Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., assigning each student their own art supplies, equipment) or limit use of supplies and equipment by one group of children at a time and clean and disinfect between use.
- Avoid sharing electronic devices, toys, books, and other games or learning aids.

Canon ESD #50's Plan

- For younger grades and where possible, student belongings to be kept in individual bins or cubbies labeled with each student's name.
- When feasible, sharing of school supplies among students will be restricted. If a school supply or piece of equipment must be shared by students (for instance, a pencil sharpener, blocks/toys, or chromebook –assigned to 2 students), staff should wipe down the item with disinfectant after each use.

L. Signs and Messages

CDC Guidelines

- Post signs in highly visible locations (e.g., school entrances, restrooms) that promote everyday protective measures and describe how to stop the spread of germs (such as by properly washing hands and properly wearing a cloth face covering).
- Broadcast regular announcements on reducing the spread of COVID-19 on PA systems.
- Include messages about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts.)

Canon ESD #50's Plan

- Floor stickers or tape markings for school and office, to promote social distancing
- Handwashing signs in all school bathrooms, to promote proper handwashing by students
- Custom posters for every school and District Office, to promote health and safety protocols

M. Social/Physical Distancing

CDC Guidelines

- The CDC “encourages” but does not mandate social/physical distancing.

Canon ESD #50's Plan

- Have students remain static with the same groupings and the same staff throughout the day and limit mixing between groups as much as possible
- Organize classroom layout to allow for social distancing as much as possible
- If students are physically grouped together (small groups), they must remain with the same group throughout completion of the project
- Social distancing protocols will be used outside of the classroom along with limited use of common areas, when feasible

- For employees, social distancing protocols will be used outside of the classroom along with limited use of common areas, when feasible
- If an emergency situation arises that requires a staff member to touch a student or another staff member, resume social distancing as soon as safely possible, wash hands, and disinfect any surfaces touched

N. Training Employees

Canon ESD #50's Plan

Develop online training modules regarding the health and safety protocols

- Report to Work Checklist
- Hand Washing
- Social Distancing
- Face Covering
- Sanitizing
- Completion of TRUST COVID-19 Video

O. Ventilation Systems

CDC Guidelines

- Ensure ventilation systems operate properly and increase circulation of outdoor air as much as possible such as by opening windows and doors.
- Do not open windows and doors if they pose a safety or health risk to children using the facility (e.g. allowing pollens in or exacerbating asthma symptoms).

Canon ESD #50's Plan

- Change air filters on a regular schedule
- Explore where improved filtration can be used without damaging HVAC equipment.
- Explore options for additional supplemental air filtration including HEPA, ozonification, and UV light air sterilization.
- Cleaning interval HVAC system components to reduce trapped dust which may harbor germs.

P. Volunteers/Visitors

CDC Guidelines

- Limit any nonessential visitors, volunteers, and activities involving external groups or organizations as possible – especially with individuals who are not from the local geographic area (e.g., community, town, city, county).

Canon ESD #50's Plan

- Limited visitors will be permitted on school campuses.

Q. Dismissal

Students will be brought out the side gate.

Grades 3-4 will be dismissed at 2:25 p.m.

Grades K, 1 and 2 will be dismissed at 2:30 p.m.

Grades 7-8 will be dismissed at 3:25 p.m.

Grades 5-6 will be dismissed at 3:30 p.m.

This will ensure the students are not congregated at dismissal, please be on time to pick up your child. 😊

Free On-Site Learning will be available if the school is required to close to in-person instruction at any time due to government requirements.

Cañon Elementary School District #50 COVID-19 Parental Guidelines

Each statement below should be read by either a parent or the child's guardian.

- During this COVID-19 pandemic, if I enter district facilities, I may be asked to comply with public health safety measures. This procedure change is for the safety of all persons present at the facility/school and to limit to the extent possible everyone's risk of exposure.
- It is my responsibility to inform other members of my household of the information contained herein.
- If I enter district facilities, I **may** be asked to wash my hands and wear a mask before entering (depending on state legislation). While in the facility, I will practice social distancing to the best of my abilities and remain 6 feet from other people, except for my own child.
- To attend school, my child must be free from COVID-19 symptoms. If, during the day, any of the following symptoms appear, my child will be separated from the rest of the class and moved to a supervised, secure area. I will be contacted, and my child **MUST** be picked up within 1 hour of being notified.

Symptoms include:

- Fever of 100.4 degrees Fahrenheit or higher
- Chills
- Shortness of breath or difficulty breathing
- Fatigue
- Muscle or body aches
- Headache
- New loss of taste or smell
- Sore throat
- Congestion or runny nose
- Nausea or vomiting
- Diarrhea

While the District understands that many of these symptoms can also be due to non-COVID-19-related issues, we must proceed with caution.

Your child will need to be symptom-free, without any medication, for twenty-four (24) hours before returning to school.

- As the parent/guardian, I am encouraged to take my child's temperature prior to coming to school. I understand that, as the parent/guardian, I must also conduct daily self-screening of my child for symptoms prior to the child arriving at school.

- Over the course of the school day, my child's temperature may be taken.
- My child will be required to wash their hands throughout the day using CDC-recommended handwashing procedures.
- I will immediately notify the Site Point of Contact if I become aware that my child has had close contact with any individual who has been diagnosed with COVID-19. The CDC defines "close contact" as being within 6 feet of an infected person for at least 15 minutes starting from two days before illness onset (or, for asymptomatic patients, two days prior to specimen collection) until the time the patient is isolated.
- The Site/District will continue to follow the guidelines of both the CDC and state and local officials. As changes occur, parents and guardians will be notified. The Site Point of Contact will contact the Arizona Department of Health Services if any staff member or student contracts COVID-19 to help make crucial decisions on next steps.
- While present at school each day, my child will be in contact with children and employees who are also at risk of community exposure. I understand that no list of restrictions, guidelines, or practices will remove the risk of exposure to COVID-19. I understand that the members of my family play a crucial role in keeping everyone at school safe and reducing the risk of exposure by following the practices outlined herein.
- Although the district has put in place protective measures to reduce the spread of COVID-19, the district cannot guarantee that my child will not become infected with COVID-19. I understand that my child's physical attendance at school, together with other students, inherently increases the risk that my child and/or my household members will contract COVID-19, notwithstanding any precautions taken by the district or school.